

बिहार सरकार  
भवन निर्माण विभाग

अभिरूचि-सह-प्रस्ताव आमंत्रण (आर0एफ0पी0)

कंप्यूटर, अनुज्ञा सहित एम0एस0ऑफिस, आटोकैड सॉफ्टवेयर एवं प्रारूपकों की सेवा उपलब्ध कराने हेतु दो बीड पद्धति के अन्तर्गत तकनीकी एवं वित्तीय बीड आमंत्रित किये जाते हैं। इससे संबंधित विस्तृत विवरणी मुख्य वास्तुविद के कार्यालय से कार्यालय अवधि में प्राप्त किये जा सकते हैं अथवा [www.bcd.bih.nic.in](http://www.bcd.bih.nic.in) के नोटिफ बोर्ड से प्राप्त किये जा सकते हैं।

मुहरबंद प्रस्ताव दिनांक 28.02.2018 को अप0 16.00 बजे तक "मुख्य वास्तुविद का कार्यालय, कक्ष सं0-230, विश्वेश्वरैया भवन, बेली रोड, पटना-800015" के द्वारा प्राप्त किया जा सकेगा एवं तकनीकी बीड उसी दिन अप0 16.00 बजे एजेन्सी के प्रतिनिधि के समक्ष खोला जा सकेगा। दिनांक 12.02.2018 को अप0 16.00 बजे अधोहस्ताक्षरी के कार्यालय में एक प्री-बीड बैठक आयोजित है जिसमें बीड संबंधी शर्तों का स्पष्टीकरण प्राप्त किया जा सकेगा। कारण बताने की किसी वाध्यता के बगैर प्रस्ताव को अस्वीकृत करने का अधिकार अधोहस्ताक्षरी के पास सुरक्षित है।

  
27.02.18  
(मुख्य वास्तुविद)

**Government of Bihar  
BUILDING CONSTRUCTION DEPARTMENT  
REQUEST FOR PROPOSAL (RFP)**

Request for proposal are invited for hiring for Desktop Computer with licensed MS Office & AutoCad software, Plotter & Operator under two bid system i.e. technical bid and financial bid. Details descriptions of the item and instructions for submitting the offer can be procured from office of Chief Architect, during working hours or can be downloaded from notice board of [www.bcd.bih.nic.in](http://www.bcd.bih.nic.in).

Bidders may submit their sealed offers to 'O/o Chief Architect, Room No.-230, Vishweshwaraiya Bhawan, Bailey Road, Patna-800015, up to 16.00 hrs on 28.02.2018 and the technical bid will be opened before the representatives of the bidders at 16.30 Hrs on the same date.

A pre-bid meeting has been organized to clarify terms and conditions, if any, in the office of the undersigned at 16.00 hrs on 12.02.2018.

The undersigned reserves the right to accept or reject any or all proposals without incurring any obligation to inform the affected bidders of the grounds.

  
27.02.18  
(Chief Architect)

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## **Sub: RFP for rental Desktop computer with licensed MS Office & Auto Cad software, Plotter & Operator.**

Request for proposal / Expression of interest is invited for hiring of Desktop computer with licensed Ms Office & AutoCAD software, Plotter & Operator.

Interested Bidders are requested to send their sealed offers to 'O/o Chief Architect, Room no-230, Vishweshwaraiya Bhawan, Bailey Road, Patna-800015, in conformity with this RFP document as per published notice.

Details descriptions of the item and instruction for submitting offer can be obtained from the office of Chief Architect, Room no-230, Vishweshwraiya Bhawan, Bailey Road, Patna-800015, on working hours or can be downloaded from the website of the department:-[www.bcd.bih.nic.in](http://www.bcd.bih.nic.in)

**Non –refundable registration fee** in the form of Demand Draft for Rs. 10000.00 in favor of Under secretary, B.C.D.Patna **payable at Patna** will be submitted together with the bid.

The price bid will be opened only of those firms, who be found responsive after evaluation of their technical bids. **The technical bids will be opened as published notice.**

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## Mandatory Terms & Conditions

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NOTE: The bid documents are not transferable and the firm's seal and signature of the authorized official must appear on all papers and envelopes submitted.

### INSTRUCTION TO BIDDERS & Terms & Conditions

#### Bid Submission:-

01. Bid shall be submitted in TWO separate sealed envelopes, viz. Technical Bid comprising technical details, compliances etc. as enumerated in the tender document & and Financial Bid. The bid should be submitted in properly sealed covers indicating the Bid detail. Address of the firm submitting the tender and the office to whom the tender is addressed, must appear distinctly on both the inner and outer sealed covers, indicating also on each envelop TECHNICAL BID/FINANCIAL BID as may be applicable

#### 02. In the part relating to Technical Bid, the Bidder must provide the followings:-

Details of the technical features of the offered equipment vis-à-vis specification *required.*

Bidder, either manufacturer or its authorized dealer, should be an **ISO 9001** certified company.

Authorization certificate of OEM of quoted brand, in case bidder is not manufacturer itself, specific to this tender.

The bidders are required to enclose copy of GST Registration number allotted by Tax Department. The bidders who are not registered with GST if selected should get themselves registered with Bihar Sales Tax before receiving award of contract of purchase order

The Bidders should repair or replace the computers & peripherals (like CPU, Monitor, Keyboard, Mouse etc) during the entire period of hiring solely at his own cost and expense, except for physical damages.

Human resources supplied will work as per direction of the office and shall not be changed without written consent of the client. The agreement of the agency with the Human resources will be shared with the department.

Bidder to enclose Copy of PAN/TIN GST number.

Bidder to enclose a copy of Bankers' Solvency certificate of Rs. Fifty Lacs.

Bidder should have a service office at Patna.

The quoted brand /OEM should have Service Network in Bihar

Net worth of the Bidder should be positive.

Bidder to enclose Technical Literature along with a printout, of the quoted items.

Bidder if not OEM them compliance of specification should be under signature of OEM

Bidder should enclose Proof of annual turnover (Audited Balance Sheet) of having annual turnover of not less than Rupees three crores in any of last three financial years (2014-15, -2015-16, -2016-17).

Banker's details of tendering FIRM / Bidder should be clearly mentioned;

This is a tender invitation for turnkey based requirement. Therefore bidder must quote and qualify for all required items.

No partial compliance of any terms, specification, etc. permitted partial Compliance and deviation of any terms and or condition will automatically lead to rejection.

Maintenance of all supplied computers, peripherals and replacement of faulty m/c as well as replacement of personnel for their unsatisfactory performance will be done by the bidder with no extra charges in such a way that the work of the office is not affected. Failure to rectify the reported unsatisfactory performance within two working days time may lead to penalty deduction of amount @ 2 % per day from monthly charges, up to maximum 10 % Three such default in a calendar year may lead to termination of the contract.

**03. In the part relating to Price Bid, the Bidder must provide the following:-**

Rate to be quoted inclusive of all taxes, in the given format, including GST as applicable

Installation, warranty, delivery & commissioning charge (including GST), should be included in the basic rate of quoted items.

Freight & insurance charge should be included in the basic rate of quoted items, if any.

The contract will be for minimum 3 years, extendable for a year at a time after mutual agreement twice i. e. maximum extendable up to five years.

Handwritten mark

### Other Instructions:-

01. **Rates:-** The rate quoted must be on per month basis and must be inclusive of all taxes, delivery charges, installation and networking charges, transportation charges, service labor charges, technician Charges etc. The computer & Plotter to be supplied will be per specification and in good working condition.

02. **Validity:-** Quoted rates must be valid for maximum 90 days (for award of work)

03. **Delivery:-** Unless otherwise stated delivery of goods/ placement of personnel/ services will have to be within four weeks from the date of issue of the work Order. All aspects of safe delivery shall be the exclusive responsibility of the Bidder.

04. **Late and delayed Tenders:-** Late and delayed tender will not be considered. In case any unscheduled holiday of occurs on prescribed closing/opening date the next working day shall be the prescribed date of closing/opening.

05. **Ground for Rejection of Tender:-** The tender are liable to be rejected if any of the fore-going conditions are not complied with and must be strictly as per tender document. The tender should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will be rejected

### 06 Payment Terms:-

- Mobilization advance payment of up to 30% as/ BCD norms of the total calculated value (of Computer & peripherals only), will be released against submission of Bank Guarantee to the same value valid for three years.

- Monthly payment will be released after deduction of 5% of mobilization advance, within 10 days of submission of monthly bills along with the report duly signed by the I/C of the O/o Chief Architect, Department of Building Construction .

- The deduction of 5% of mobilization advance shall be limited to the total amount of advance.

07. TDS as applicable shall be deducted at source from the Bill.

08. No escalation in respect of Materials, labor, freight etc. will be allowed in any shape.

09. The rate should be quoted and legibly written both in words and Figures. In case of corrections, the same must be attested by bidder with full signature; however no overwriting is permissible.

10. In case of any discrepancy between words and figures, in financial bid, the rates in words shall be accepted as correct.

11. The bids shall be opened on date, Time and venue given in the published notice. The Bidders may send their authorized representative to attend the Bid opening, in the event of the bid opening date being declared holiday, the bids will be opened at the appointed time and place on the next working day.

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12. The Bidder has to sign in at all pages of the bidding document.

### Name of Item with specification and format for rate quotation

Sl. No.	Name of Item	Specification	Qty	Rate per Month (in Rs.)
01	Desktop Computer	<p>Core i7 processor based Desktop Computer with 16 GB RAM &amp; 500 GB HDD.As per detail specification mentioned below:-</p> <ul style="list-style-type: none"> <li>● Windows 7 64 bit professional edition</li> <li>● i7- series processor(highest affordable CPU speed rating )</li> <li>● Multiple cores 16 GB RAM/ 500 GB HDD</li> <li>● 21.5"LED 1920x1200 monitor with tru color</li> <li>● DirectX 10 capable graphics card with shader model</li> <li>● 3 as recommended by Autodesk Internet explorer 7(or later)</li> <li>● MS Mouse or 3 Dconnexion (R) compliant devise</li> <li>● Download of installation from DVD9 or USB key</li> <li>● Internet connectivity for license registration and pre requisite component download</li> </ul>	04	
02	Microsoft Office	Genuine Microsoft Office	04	
03	Auto Cad Software	Genuine Auto Desk Latest Software	04	
		Print speed for black line drawing	128 AI prints per hour	
		Standard memory	Printer: 256 MB Network 64 MB	
		Print Technology	Micro Piezo with variable sized droplet technology	
		Print Resolution	1440x720 dpi; 1440x1440 for line drawing	
		No of prints cartridges	5 (blackx2. Cyan. Magenta & yellow)	
		Ink Types	Pigment	
		Roll maximum output	90m	
		Minimum line width	0.07mm	
		Line accuracy	±0.1%	
		Connectivity	USB 2.0 Full Speed. 10/100 Base Ethernet	
		Standard Printer Language	ESC/P2, Adobe PDF 1.5, TIFF. JPEG	
04	Plotter	Output handling	Manual single sheet feed manual roll feed, automatic cutter	01

*[Handwritten mark]*

		Media Type supported	Bond and coated paper, matte tracing, vellum ,film (clear, matte, polyester), photographic paper (gloss, semi- gloss, matte, high-gloss), banner and sign material (banners, output paper, blue back bill board), fine art printing material etc.	
		Media size standard	A4 to A0 size sheet. Up to 100 cm roll	
		Media thickness	1.5MM	
		Compatible operating system	Windows Vista (32/64 bit), windows server 2008 (32/64 bit), Server 2003 (32/64 bit), Mac OS X v10.4.xv10.5 Linux or better	
		Accessories	Printer.44-inch printer stand and bin. Introductory ink cartridges. documentation and drivers CD/DVD,	
		User maintenance kit. Service guide power cord and USB cable etc.		
		Heavy Duty A3 Size Printer. As per detail specification mentioned below:-		
05	A-3 size printer	<ul style="list-style-type: none"> <li>● 35/35 Cpm/ppm complete Black &amp; White Multifunction System with PRINT –SCAN –COPY</li> <li>● Color &amp; mono A3 scanner,</li> <li>● 2 GB RAM</li> <li>● 160GBnHard Disk Drive,</li> <li>● Standard stack less DUPLEX &amp; ARDF in- built,</li> <li>● Dual tray x 500- sheets capacity</li> <li>● 150- sheets multipurpose tray,</li> <li>● READY network interface 10/100/1000 base TX with Ethernet port+ hi- speed USB interface,</li> <li>● Zoom 25% to 400% in 1% step.</li> </ul>	01	
06	Human Resource	Minimum three years of architectural (2D/3D) drafting experience and ITI certification or higher qualification.	04	
07	Installation	All the supplied systems/ plotter/printer(with furniture) will be established in network at O/o Chief Architect, BCD, Patna.		

Name & Address of Bidder

Signature of the Bidder with Stamp.